

MEMORANDUM

TO: Jeremy Hamlin
Director, University Budget Operations: Office of Planning, Budget & Analysis

FROM:

DATE:

RE: **EVP Provost Office/EVP Administration Office**
FY20 UAP 7000 Policy Summary Memo

My signature below confirms that I have read the UAP 7000 Policy and understand its requirements (<http://policy.unm.edu/university-policies/7000/7000.html>). To my knowledge, the Categorization of Reserves (CAR) information in the Banner System pertaining to my area of responsibility is correct. Appropriate UAP 7000 Policy back-up documentation will be available for review and confirmation if requested.

EVP Provost Office/EVP Administration Office

Printed Name

Title

Date

***PLEASE ATTACH FINAL MyReports FNRRCAT UAP 7000 Reserve Categorization Reports,
Department Summary***