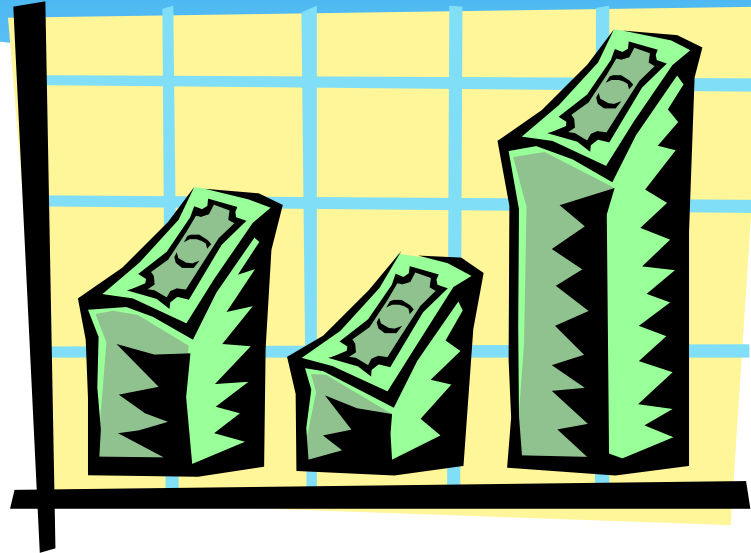


Accounting for Main Campus State Appropriations

State Appropriations



- * Funds received for specific purposes
- * Come with guidelines on how they can be spent
- * Subject to laws that control how they are spent

State Appropriations

- * Considered “unrestricted” funds
- * Financial Oversight provided by the Budget Office and Unrestricted Accounting Office
- * Limitations **are** placed on the usage of these funds

State Appropriations

Three Types:

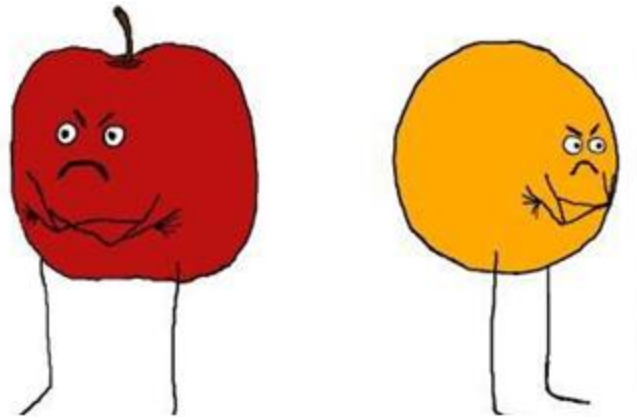
- * Recurring Operating Funds
- * Non-recurring Operating Funds
- * Capital Funds

Recurring Funds & Reversion of Funds

- * One Legislature cannot commit future Legislatures
- * Reversion is complex—contact your budget office

Budgeting Issues

- * Funds must stay in the correct Program Code, even if moved to a different index



Budgeting Issues

- * State Appropriations are adjusted by the Legislature
- * Budget Office provides detailed information
- * Your index receives the appropriate distribution

Adjustments Can Include

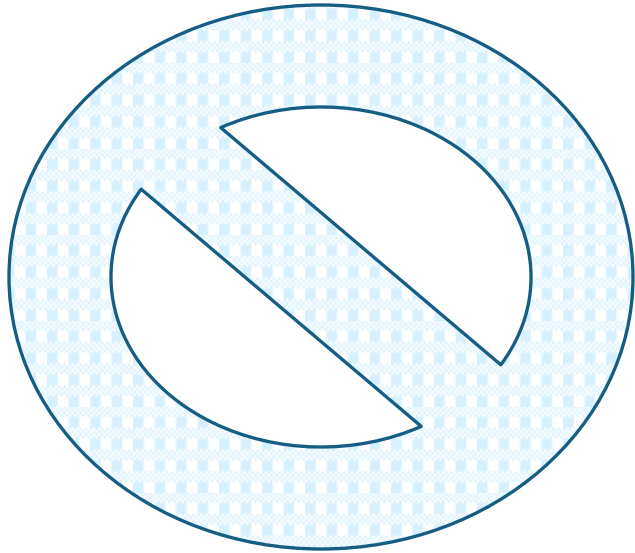
- * Compensation distribution
- * Operating expense increases
- * Programmatic cuts
- * Elimination of the appropriation



Spending State Appropriations

- * Must be spent within the guidelines given
- * Be aware of your appropriations' guidelines
- * General Guidelines are in Appendix 6 of your Manual

Spending Guidelines



- * Alcohol cannot be charged
- * Lobbying costs cannot be charged
- * Cost Share is discouraged but may occasionally be allowed

Payroll Fringes

State Appropriations

I&G Funding

For Non-Self-Supporting Instructional and General Units (or units with I&G Pooled revenue sources posted to account code 1640) use Pooled Fringe Benefits.

For Self-Supporting Instructional and General Units (or units with revenue sources posted to account codes 0720 or 0740) Fringe Benefits are budgeted and charged to the same index as the labor expense.

Payroll Fringes

State Appropriations

Line Item Appropriations

May be in any program code based on the purpose or intent (units with revenue sources post to account codes 0720 or 0740) Fringe benefits are budgeted and charged to the same index as the labor expense.

Payroll Fringes

State Appropriations

- * With I&G funding, most units (revenue posted to account code 1640) will use pooled fringe benefits.
- * These benefits will not appear in the same index as the labor expense.
- * With Line Item Appropriations (revenue posted to account code 0720 or 0740), fringe benefits are posted to the same index as labor expense. This includes I&G funded self-supporting units.

State Reporting

- * Line Item Appropriations require programmatic reporting
- * Requirements increased by the Accountability in Government Act (AGA) of 1991
- * Process is coordinated by the Higher Education Department and UNM Office of Government Relations
- * Form and definitions are in Appendix One through Five

State Review



- * Legislative Finance Committee has added performance auditors to their staff
- * Reviews can be programmatic, financial or both
- * You want the results of your review to be good!

Financial Reporting Issues

- * UNM accounting system is complicated
- * Use the correct index, with the correct program and fund code assigned
- * Reports are then relatively easy to compile

QUESTIONS?



For additional information, please see the Budget Office website SOP tab/Resources/ State Appropriation Accounting Manual <http://www.unm.edu/~budget/sop/resources/StateAppropriationTraining.pdf> , or contact a staff member listed on page 21 of the SOP.