



## BUDGET PLANNER BUDGET DEVELOPMENT

### BD-111 Budgeted Indices Not Modified Report

Date Issued/Rev: 3/03/2017

**General Description:** The Main Campus report only lists current unrestricted indices that DO NOT have activity of any kind. The HSC report lists current unrestricted and restricted indices that DO NOT have activity of any kind. If the index account code amount has been updated in any way, (even if the amount is zero), the index will not display in this report.

**Purpose:** This report displays indices that have not been modified in Budget Planner for any combination of fund, organization and/or program.

**Responsible Manager:** Office of Planning, Budget and Analysis (OPBA)

#### How to request a Budgeted Indices Not Modified Report

1. Login to myUNM
2. Login to LoboWeb using one of the three options listed below:
  - Click on "ENTER LOBOWEB" in the LoboWeb (Employees) section. Then select the "Finance" tab
  - Click on "Finance" in the Quick links
  - Click on "LoboWeb" in the UNM Business Applications section. Then select the "Finance" tab
3. Click on the "Budget Planner Menu"
4. Click on "Budget Development Reports Menu"
5. Click on "Budgeted Indices Not Modified Report"
6. **Chart of Accounts:** enter "U"
7. **Budget ID:** enter "BUDxx" (the new fiscal year)
8. **Budget Phase:** enter "ADOPTD"
9. **Enter report request information:**

**Organization:** Enter organization code (Level 1-7)

**Fund:** Enter fund code (Level 2 or 3) or leave null

**Program:** Enter program code (Level 2 or 3) or leave null

**BD-111 Budgeted Indices Not Modified Report**

EXIT

Budgeted Indices Not Modified Report

Chart of Accounts  ← Chart of Accounts will always be: **U**  
 Budget ID:  Budget Phase:  Budget:  ← Budget ID: **BUDxx (new fiscal year)**  
 ← Budget Phase: **ADOPTD**


Organization:  ← Enter: **Organization**

Fund:  ← Enter: **Fund and/or Program or leave null**

Program:

To run the report: Click "Submit"

**Budgeted Indices Not Modified for a Level 3 Organization report:**



UNIVERSITY OF NEW MEXICO  
BUDGETED INDICES NOT MODIFIED REPORT

Executive Level:  
 Organization: **ABA Provost Administrative Uni**  
 Fund:  
 Program:

---

<b>329B</b>	<b>Institutional Research Gen Admin</b>
Index: 329003	OIR - Institute Surveys
Index: 329007	UNM - Academic Accreditation
<b>359A</b>	<b>UC Water Resources Program</b>
Index: 359002	119771-F & A COST RETURN
Index: 359003	124110-01453 WATER RES PROG
Index: 359016	C Nunn Garcia Mem Scholar Spending
Index: 359020	Water Resources Pgm End
Index: 359022	Water Resources Course Fees
<b>402B0</b>	<b>KUNM Administration</b>
Index: 402065	201595 KUNM Independent Reporting

**Budgeted Indices Not Modified for a Fund report:**



UNIVERSITY OF NEW MEXICO  
BUDGETED INDICES NOT MODIFIED REPORT

Executive Level:  
 Organization:  
 Fund: **4U0009 GU Student Social and Cult**  
 Program:

---

<b>157D</b>	<b>Gallup Education</b>
Index: 157028	Gallup Intramural Basketball
<b>167A0</b>	<b>Gallup Student Orgn Operations</b>
Index: 167026	Gallup Communication Arts Club
Index: 167028	Gallup Native American Students
Index: 167029	Gallup Student Nursing Assn
Index: 167030	Gallup Aises Club
Index: 167031	Gallup Mathelites
Index: 167033	Gallup Auto Club
Index: 167034	Gallup Rockclimbing Club

\*\*\* END \*\*\*